

# Redding Swim Team Board Meeting

Thursday- September 19, 2024 at 6:00 p.m.

Shasta College- Classroom next to the gym

## AGENDA

### Welcome:

Attendees-

### Call to Order:

Draft minutes from prior meetings to be reviewed/adopted.

### Open Comments:

*As needed, for audience members of the Redding Swim Team to speak on items of interest.*

*\*Any employee issues must be directed to Head Coach first.*

*Open Comment items shall be submitted to the Secretary at the time of the meeting.*

*Time Limit will be set for 2 minutes per Member for each open comment item submitted.*

### Board Members Report:

- A. Christina Acosta – Interim President Financial Report
- B. Kathryn Krzywicki
- C. Tiffany McCarley
- D. Heidi Rupp
- E. Denis Villanueva
- F. Shannon Faucheux
- G. Jennifer Haslerud

### Coaches Report:

- A. Mark Wagner – Coaches Report

### Discussion Items:

- A. Present draft 2024-2025 Redding Swim Team budget

### Actionable Items:

- A. Proration of dues for new swim families

### Closed Session:

None

### Adjourn:

### Next Meeting:

October , 2024 at 6:00 p.m.; Location: Shasta College

## Coaches Report 09/24

<b>ACTIVE SWIMMERS</b>	<b>09/24</b>
Rookies 1	10
Stroke School	6
Age Group	27
Senior Off-Season	5
Senior Group	10
Redding Christian	13
Master's	19
<b>Total</b>	<b>90</b>

### UPCOMING MEETS/EVENTS

September 21            RAD Sprint and Relay Meet  
November 9-10        RAD AGO Trials and Finals

### ADMINISTRATION

Sierra Nevada Swimming has approved our swim meets for 2024-2025 year.  
The Sprint/Relay Meet is a little smaller this year.  
Working on High School Master's Championship meet approval.  
Working on the Trials/Finals Meet Sheet. Elk Grove is returning this year.  
We are going to use the Band App for the swimmers and parents.

### SWIMMERS/PARTICIPANTS

Oasis Fun Center, this past week had a great turn out.  
Stroke school started this month; Coach Bethany expects 2-4 of the participants to be ready for the Age Group program when this session ends.  
Working on Team events and activities in yearly calendar.

### STAFF

We had several meetings in the last month and will begin working on our swim meet schedule next week.

### SHASTA COLLEGE

Locks at Shasta College are being changed to key cards. Some of our locks will remain the same.  
Shasta College Parking Passes procedure is working smoothly. Two cars per household.  
We should have the new starting blocks installed by the beginning of the new year.

### APPROVED 2024-205 SWIM MEETS

9/21            RAD Sprint and Relay Meet  
11/9-10       RAD AGO Trials and Finals  
4/12           RAD Splash and Dash  
5/11           RAD Pentathlon  
6/20-22       RAD AGO Trials and Finals  
7/25-27       NVAL Championship

**Board of Directors Report**  
**(please submit 3 days prior to Board Meeting Date)**

Board Member Name: Jennifer Haslerud

Committee and/or Activity: Finance Committee/ Budget

Notes and/or points: We will present the board and membership the draft '24-'25 budget for the Redding Swim Team. There are two important items to note that will affect costs for families of competitive swimmers.

- 1) The restructuring of fees for swimmers who travel to "Qualifying Meets" i.e. Junior Olympics, SWAGGR, etc. The proposal is for the coaching costs to be split among the families of the swimmers who attend those meets. So if 10 families qualify for JO's then those 10 families would split the costs for the coaches to attend those meets.
- 2) Raising the annual competitive membership fee to \$120 per family. This fee helps offset the travel and coaching costs for all the non-qualifying swim meets the team attends. It had been \$100 per family.

Additionally the team currently has \$22,000 in fundraising budgeted, and will need to brainstorm with the full board/membership for ways to fundraise an additional \$18K-\$20K to make up the difference.

Board Meeting Agenda Placement: Actionable or **Discussion** (circle one)  
ACTIONABLE

If an item is actionable, please make sure all Board Members have enough information to allow them make an educated and informed decision.

This is to insure that we stay on topic and complete the business of the Redding Swim Team as effective and smoothly as possible.

Redding Swim Team  
2024-25 Budget Draft

	24-25 Budget
<b>Income</b>	
121.1 Wells Fargo Mutual Fund Interest	\$32,143
<b>300 Dues:</b>	
Year Round Dues	\$83,436
Summer Ducks Dues	\$13,925
Swim America	\$0
Annual Competitive Membership Fee (\$120 per family)	\$2,400
Other Dues	\$0
<b>300 Dues Total</b>	<b>\$99,761</b>
<b>301 Commission Programs:</b>	
Private Lessons	\$880
Diving	\$0
High School	\$0
Water Polo	\$0
<b>301 Commission Programs Total</b>	<b>\$880</b>
<b>302 Home Meet Events:</b>	
Entry Fees	\$55,778
Snack Bar	\$10,039
Vendor Sales	\$5,408
Awards	\$4,515
Raffle	\$2,030
Whiskeytown Lake	\$0
<b>302 Home Meet Events Total</b>	<b>\$77,770</b>
<b>303 Donation/Sponsorship:</b>	
Restricted	\$0
Unrestricted	\$14,095
<b>303 Donation/Sponsorship Total</b>	<b>\$14,095</b>
<b>304 Team Store</b>	<b>\$1,309</b>
<b>305 Team Travel:</b>	
Entries/Relays	\$3,248
Swimmers	\$11,916
<b>305 Team Travel Total</b>	<b>\$15,164</b>
<b>306 Admin Income</b>	<b>\$0</b>
<b>307 USA Registration</b>	<b>\$0</b>
<b>308 Distance Camp Fundraising</b>	<b>\$0</b>
<b>309 Gala Dinner Fundraising:</b>	
Live Auction	\$0
Silent Auction	\$0
Balloons	\$0
Desert	\$0
Dinner Tickets	\$0

Redding Swim Team  
2024-25 Budget Draft

	24-25 Budget
<b>Donations</b>	<b>\$0</b>
<b>Raffle</b>	<b>\$0</b>
<b>309 Gala Dinner Fundraising Total</b>	<b>\$0</b>
<b>310 Lap A Thon Fundraising</b>	<b>\$0</b>
<b>311 Sweepstakes Fundraising</b>	<b>\$12,000</b>
<b>312 GoFundMe Fundraising</b>	<b>\$0</b>
<b>313 Endowment Fund</b>	<b>\$680</b>
<b>314 Fundraising- Unspecified</b>	<b>\$0</b>
<b>315 Discounts/Refunds Given</b>	<b>\$0</b>
<b>Total Income</b>	<b>\$253,803</b>
	24-25 Budget
<b>Expenses</b>	
<b>260 EIDL Loan</b>	<b>\$26,256</b>
<b>510 Administrative:</b>	
Phone	\$0
Storage	\$2,220
Professional Services	\$6,600
Website	\$0
Equipment/Services	\$3,800
Dues & Subscriptions	\$1,860
Postage	\$368
Supplies	\$600
<b>510 Administrative Total</b>	<b>\$15,448</b>
<b>511 Meet Expense:</b>	
Administrative	\$160
Awards	\$4,733
Entry Fees	\$15,437
Equipment	\$2,093
Hospitality	\$2,182
Programs	\$0
Security	\$900
Snack Bar	\$3,585
<b>511 Meet Expense Total</b>	<b>\$29,090</b>
<b>512 Pool Expense:</b>	
Practices	\$12,422
Meets	\$3,444
Event Rental	\$274
<b>512 Pool Expense Total</b>	<b>\$16,139</b>

Redding Swim Team  
2024-25 Budget Draft

	24-25 Budget
<b>513 Fundraising/Sponsorship Expenses:</b>	
Sponsorship	\$1,817
Gala	\$0
<b>513 Fundraising/Sponsorship Expenses Total</b>	<b>\$1,817</b>
<b>517.2 Liability Insurance</b>	<b>\$4,321</b>
<b>530 Repairs/Maintenance</b>	<b>\$0</b>
<b>531 Staff:</b>	<b>\$2,581</b>
Education	\$1,800
Parking Passes	\$0
Apparell	\$781
<b>531 Staff: Education Total</b>	<b>\$2,581</b>
<b>534 Advertising</b>	<b>\$2,500</b>
<b>538 Meals - 100%</b>	<b>\$2,685</b>
<b>539 Team Travel Expenses (excluding payroll):</b>	
Administrative (Mileage included)	\$4,335
Lodging	\$6,550
Meet Entries	\$3,229
Transportation	\$680
<b>539 Team Travel Expenses Total</b>	<b>\$14,794</b>
<b>540 Payroll:</b>	
540.1 Year Round Payroll	\$110,287
540.2 Meets Payroll	\$10,077
540.3 Summer Ducks Payroll	\$6,292
540.5 Commission Programs Payroll	\$880
540.6 Payroll Stipend	\$0
517.1 Health Insurance	\$9,780
517.3 Workers Compensation Insurance	\$3,274
<b>540 Payroll Total</b>	<b>\$140,590</b>
<b>541 Reimbursements</b>	<b>\$1,079</b>
<b>542 Payroll Taxes</b>	<b>\$10,639</b>
<b>548 License &amp; Fees</b>	<b>\$0</b>
<b>554 Fuel</b>	<b>\$106</b>
<b>555 Auto Expense</b>	<b>\$0</b>
<b>557 Registration Expense</b>	<b>\$1,637</b>
<b>560 Swim America Expense</b>	<b>\$0</b>
<b>565 Bank Charges</b>	<b>\$90</b>
<b>570 Team Activity Expense</b>	<b>\$1,314</b>

Redding Swim Team  
2024-25 Budget Draft

	24-25 Budget
571 Team Store Expense	\$743
572 Team Award Exp.	\$824
585 Donations	\$0
<b>Total Expense</b>	<b>\$272,655</b>
<b>Net Operating Income</b>	<b>(\$18,852)</b>

**Board of Directors  
Agenda Request**

Board Member Name: Christina Acosta

Committee and/or Activity: Finance Committee

Notes and/or points:

**Discussion item:** Proration of brand-new member families that join after the 15<sup>th</sup> of the month.

Currently our policies do not allow monthly dues to be pro-rated for new swimmers joining in the middle of the month.

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